

Current School Information:

Current School Attending: _____
Language of Instruction: _____
Student Number: _____ Ontario Education Number: _____
School Address: _____
Street No. and Name City Postal Code
School Phone Number: _____ School Fax Number: _____

Has student received Special Education support? ____ yes ____ no
If yes, type of program (if known) _____
Has student received an Educational Assessment? ____ yes ____ no
If yes, date of assessment (if known) _____
Has student received English As a Second Language support? ____ yes ____ no
If yes, what level (if known) _____
Is this student currently under expulsion from any school or school board? ____ yes ____ no
Is this student currently under suspension from another school? ____ yes ____ no

- Required Documentation:** current passport/ photo ID
 last report card / current Ontario Student Transcript (OST)

Contact Information:

Primary Contacts – (Mother/Father)

Name: _____ Male Female
Mr/Mrs/Ms Surname First Name Middle Name

Relationship to Student: Mother Father Language Spoken: _____
(Circle one)

Home Phone Number: (____) _____ Business Phone Number: (____) _____
Area Code Listed Area Code Listed

Cellular Phone Number: (____) _____ E- Mail Address: _____
Area Code

Address: _____
(if parent/guardian and doesn't live with student) Street No. and Name Apt. # City Province Postal Code

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Name: _____ Male Female
Mr/Mrs/Ms Surname First Name Middle Name

Relationship to Student: Mother Father Language Spoken: _____
(Circle one)

Home Phone Number: (____) _____ Business Phone Number: (____) _____
Area Code Listed Area Code Listed

Cellular Phone Number: (____) _____ E- Mail Address: _____
Area Code

Address: _____
(if parent/guardian and doesn't live with student) Street No. and Name Apt. # City Province Postal Code

Primary Contact – (Guardian/Custodian)

Name: _____ Male Female
Mr/Mrs/Ms Surname First Name Middle Name

Relationship to Student: Guardian Custodian Language Spoken: _____
(Circle one)

Home Phone Number: (____) _____ Business Phone Number: (____) _____
Area Code Listed Area Code Listed

Cellular Phone Number: (____) _____ E– Mail Address: _____
Area Code

Address: _____
(if parent/guardian and doesn't live with student) Street No. and Name Apt. # City Province Postal Code

Emergency Contact

Name: _____ Male Female
Mr/Mrs/Ms Surname First Name Middle Name

Relationship to Student: _____

Home Phone Number: (____) _____ Business Phone Number: (____) _____
Area Code Listed Area Code Listed

Cellular Phone Number: (____) _____ E– Mail Address: _____
Area Code

Referral and Agent Information:

How did you hear about *Canadian Advanced Senior High*:

_____ Website _____ Agency _____ Friends or Family
_____ Newspaper _____ Other: _____

To be completed by the Agent:

_____ Name of Agency _____ Name of Agent

_____ Street Address _____ City _____ Province/State _____ Country _____ Postal / Zip Code

_____ Phone No. _____ Fax No. _____ Email Address

All information provided above is correct and true. All admissions are conditional pending receipt of required documentation.

Signature of Parent/Guardian/Student if 18 years or over: _____ Date: ____/____/____
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REFUND POLICY FOR TUITION FEE

Credit and Refund Policy

Course Transfer: A student can transfer to another course within 2 weeks after registration. No fees will be applied.

Course Withdrawal: A student can withdraw from the course at any time. No refund will be granted.

Course Extension: Canadian Advanced Senior High courses are to be completed within 4 months in general. Courses can be extended by 2 extra months by paying a course extension fee \$100. Under all circumstances, students must complete courses within 12 months from the initial course start date. Any students who does not completed a course within 12 months from the day of enrollment, will be unenrolled with no option for re-instatement.

Course Dismissal: Students enrolling in Canadian Advanced Senior High have an obligation to conduct themselves in a manner compatible with the school's function as an educational institution. Students who fail to comply with the regulations of Canadian Advanced Senior High may be dismissed from the school at any time with no reimbursement of fees.

Participation Agreement:

Canadian Advanced Senior High is committed to providing a high standard program for students. Each student must participate and accept the following conditions:

1. Obey the laws of Canada, the Province of Ontario and the rules, guidelines, and policies of *Canadian Advanced Senior High*.
2. Meet the requirements of attending classes regularly. If absent, a note from custodian/guardian/ parent or doctor must be submitted to the school.
3. Inform the school of any changes to any personal information (e.g. address, phone no., etc.)
4. Share reports on academics, attendance, and other concerns with parents, custodian, and school personnel to provide essential support to achieve success.
5. Accept that *Canadian Advanced Senior High* has the right to make educational decisions such as placement and program choice based on the information provided in the application.
6. Understand and agree that any inaccurate information provided in the application may lead to immediate dismissal with no refund of tuition fee.

I have read, understand, agree, and accept to follow the rules and guidelines as outlined above.

Signature of Student

Date

Signature of Parent

Date

General Release/Waiver:

We, the undersigned, do waive and release all claims against *Canadian Advanced Senior High* for the injury, loss, damage, accident, delay or expense resulting from the student's participation at school and school activities that occur outside the regular school hours. We also release *Canadian Advanced Senior High* and agree to indemnify it, with regard to any financial obligations or liabilities that the student may personally incur, or any damage or injury to the person or property of others that the student may cause while participating in the school programs.

We understand that *Canadian Advanced Senior High* is not responsible for any loss or injury suffered by the student during periods of travel and study. If student becomes ill, *Canadian Advanced Senior High* may take such action necessary including medical treatment and transporting the student home at his/her own expense. We release *Canadian Advanced Senior High* from all liability related to such actions.

We understand that the student's participation in the program may be terminated at the discretion by the school without any refund of tuition fee and sent home at his/her own expense if rules, policies, and expectations are not met.

We understand that the student has no history of criminal behaviour. Any disputes of a legal nature must be resolved through the Ontario courts.

We fully understand the refund policy of *Canadian Advanced Senior High*.

All information provided above is correct and true. All admissions are conditional pending receipt of required documentation.

Signature of Parent/Guardian/Student if 18 years or over

Date: _____ / _____ / _____
Year Month Date